REQUEST FOR EXPRESSIONS OF INTEREST
(INDIVIDUAL CONSULTING SERVICES)

RWANDA

Project : Forest Investment Program (FIP): Development of Agroforestry for Sustainable Agriculture in Rwanda (PRODAR) Project
Project ID No: P-RW-AAD-002
Position : Procurement Expert (Technical Assistant)
Reporting to : SPIU Coordinator
Employer : Rwanda Forestry Authority
Location : Huye
Financing Agreement reference: Grant 5565155002101

The Government of Rwanda, through the Ministry of Environment (MoE) has received financing from the African Development Bank toward the cost of the Forest Investment Program – Development of Agroforestry for Sustainable Agriculture in Rwanda (FIP–PRODAR) and intends to apply part of the agreed amount for this *grant* to payments under the contract for ***Procurement Expert (Technical Assistant*** to be part of the PIU under the auspices of the Project Coordinator.

The services included under this project are for supporting the Rwanda Forestry Authority as the project implementing Agency in procurement functions. S/he will oversee all the procedures for the procurement of goods, consulting services, and civil works, in line with the Government of Rwanda procurement procedures and guidelines and the AfDB procurement policy for a period of one-year renewable subject to satisfactory performance. Additionally, the duty station shall be Rwanda.

Summary Qualifications and experience

- A minimum of t least a master's degree in Procurement, Supply Chain Management, Economics, Management, or a closely related field.
- At least minimum of Eight (8) years of total work professional experience, of which at least Five (5) years must be in public sector procurement for projects funded by multilateral organizations such as AfDB or the World Bank.
- Shall be a member of good standing of a recognized body of procurement experts
- Experience in managing procurement processes for environmental and climate change projects.
- Strong understanding and experience of Rwandan public procurement law and proven experience using the Umucyo e-procurement system.
- Excellent negotiation and communication skills.

The Rwanda Forestry Authority now invites eligible consultants to indicate their interest in providing these services. The interested individual consultant must provide information (namely a detailed CV, demonstrating relevant qualifications, professional experience and description of similar assignments, scanned copies of academic certificates, testimonial, three references, and other relevant documents.)

indicating that he/she is qualified and has relevant experience to perform the services. Applications that do not meet the above requirements will not be considered.

For more information consultants may may access the detailed Terms of reference from this website www.rfa.rw.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's ***"Procurement Policy for Bank Group Funded Operations" dated October 2015***, which is available on the Bank's website at http://www.afdb.org. The individual consultant will be selected based on relevant experience, qualifications, and demonstrated capability to carry out the assignment.

Interested consultants may obtain further information by sending an email to info@rfa.rw with a copy to festus.maniriho@rfa.rw, or physically at the address below during office hours (09:00 – 15:30 hours, Rwanda time).

The written letters of expressions of interest (together with the detailed CVs, academic and professional qualifications, copies of academic certificates, and description of similar assignments, etc.) must be delivered to the address below or submitted electronically to info@rfa.rw by **14th November 2026 at 5PM (Local time, Kigali)** and clearly mention "***Procurement Expert (Technical Assistant)''***

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